

# Lean Six Sigma Yellow Belt Public Training

## Brief training overview

Our Public Lean Six Sigma Yellow Belt training consists of a 2 day course. It is designed to provide a general awareness of the Six Sigma methodology and is suitable for people who will become members of continuous improvement teams.

The length of time it takes to complete an improvement can be significantly reduced when project team members are already familiar with team based Six Sigma tools such as Cause and Effect Matrix and Failure Modes and Effects Analysis (FMEA). This enables them immediately to be effective contributors to their allocated projects. The team can then move forward quickly to implement agreed improvements. The training content is geared to achieve that aim.

This course is also suitable for people who simply want to find out about Six Sigma and Lean improvement methodologies. It provides an overview of the subject and an introduction to some of the key tools.



## About us

**Paloma Consulting Limited** is a specialist provider of Lean Six Sigma training. A selection of project overviews, along with our Black Belt Training, Green Belt Training and Six Sigma Project E-mail Review, Support and Certification brochures can be viewed by visiting our web site.

## Our Approach

Class tuition consists of a mixture of teaching and practical exercises to aid and reinforce tool usage. Examples used during training will as far as possible be tailored to the delegates' industry sectors.

After attending a Foundation course such as this many "Yellow Belts" will wish to dedicate more time to structured problem solving using Six Sigma and Lean tools and wish to progress to our Green Belt or Black Belt courses. Separate brochures are available for Green Belt and Black Belt training, and for Green Belt to Black Belt conversion courses.

## What's included?

Typical course content is shown overleaf.

Courses are non residential and all prices are per delegate and exclude VAT. The price includes tuition, comprehensive training and reference materials. Overnight accommodation is NOT included in the price, but if required can be arranged in nearby hotels.

To ensure maximum effectiveness of training, the numbers of delegates is limited to 15 per course.

## Typical Training Content

### Define and Measure

Six Sigma introduction  
Problem/Objective statements  
Project Metric Charts  
CT trees  
Cost of Poor Quality (COPQ)  
SIPOC and Process Mapping  
Measurement Systems Analysis (MSA)  
Introduction to data

### Analyse, Improve and Control

Cause & Effect Diagram  
Cause & Effect Matrix and the link to Failure Mode and Effects Analysis (FMEA)  
Graphical Analysis:  
- Pie Charts  
- Bar Charts  
- Pareto Analysis  
- Scatter Diagrams  
- Histograms  
- Time Series Plots  
- Introduction to Statistical Process Control (SPC)

## Dates, prices and venues

For dates, prices and venue details of all our public courses please contact us by email at:

[info@palomaconsulting.com](mailto:info@palomaconsulting.com)

or telephone:

+44(0)1932 867032

+44(0)7702 528764

## Lean Six Sigma Public Courses - Terms & Conditions

### Course Booking

Course bookings may **provisionally** be made by contacting Paloma Consulting Limited via telephone, email or fax.

### Fees

Upon receipt of a provisional booking, an invoice will be issued. A deposit of at least 20% of the total invoice must be paid within 14 days of the invoice date to reserve a place on the course. The delegate's place on the course is not confirmed until the remaining balance of the invoice has been received and cleared, at least 3 weeks prior to the start of the course.

Please note if the booking is made less than 4 weeks prior to the course then the full amount will be requested in one payment. Invoices will be sent electronically by email unless an alternative method is requested.

The course fee is exclusive of VAT and any other applicable taxes.

The fee covers tuition, course materials and documentation and excludes any overnight accommodation or transportation which will be the responsibility of the delegate.

Payment of the course may be made by Cheque, BACS or Direct Bank Transfer. Full payment details will be provided on the invoice.

By confirming attendance with full payment the delegate is deemed to have read and accepted the terms and conditions detailed here in full, and accepted the cancellation policy detailed below.

### Cancellation Policy

Cancellations must be made in writing and at least 4 weeks prior to the commencement of the course.

Any cancellations that are made between 4 - 8 weeks prior to the commencement of the course will have a full refund less 10% of the **total** invoice amount.

No refund will be available if the cancellation is made after 4 weeks prior to the commencement of the course.

Paloma Consulting Limited reserves the right to cancel any training session for any reason by notifying delegates of such cancellation prior to the beginning of the training; in which case fees will be fully refunded.

In the event of a cancellation arising from events outside our control, including adverse weather conditions or industrial action, an alternative date will be provided. In such circumstances Paloma Consulting Limited will not offer any refunds.

A Company may substitute a named delegate up to one week prior to the first session of training by giving notice of the substitution in writing. Substitutions **cannot** be made once the training programme has commenced.

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